

Attention Parents:



Due to a new feature in Aeries, our student information system, parents of students in grades 7-12 will receive a Weekly Progress Notification email summarizing your student's grades, assignments, attendance, and more.

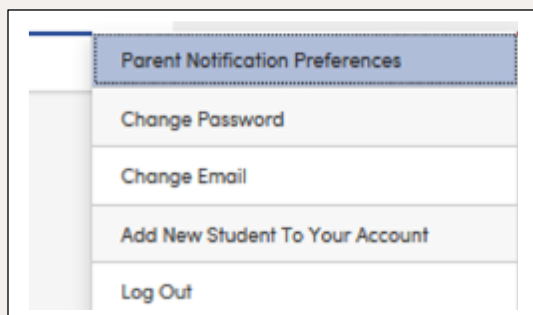
If you do not want to receive the Weekly Progress email, or you would like to change the time/day to receive the email, see below for instructions:

1. Login to your Parent Portal
2. Click on your email/username in the upper right part of the screen.
3. On the menu that drops down, select Parent Notification Preferences
4. If you **do not want to receive** the Weekly Progress email, **uncheck** Receive Weekly Progress email.
5. Or, change the time/day you wish to receive the email
6. **Click on Save.**

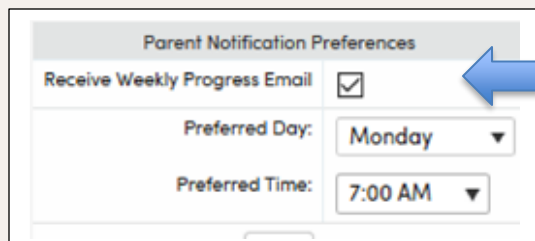
The email you receive will include email links for each teacher and will show relevant updates for the week, which may include:

- Current Grade
- Upcoming Assignments
- Recently Adjusted Scores
- Attendance

See below:



Uncheck Receive Weekly Progress Email or just change Preferred Day and Time you receive the email.



If you need any assistance, please contact your school site.